

Hayes Township Board
Regular Meeting Minutes
December 9, 2019
09195 Old U.S. N, Charlevoix, MI 49720

The December 9, 2019 meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix, MI 49720.

Board members present were: Matt Cunningham (Trustee), Julie Collard (Treasurer), Warren Nugent (Clerk), Ron VanZee (Supervisor), Bob Jess (Trustee)
Also Present: Kristin Baranski (Recording Secretary/Deputy Clerk)
Audience Members signed in: Roy Griffiths, David Zipp, Doug Kuebler, Fredrick L. Parsons, Bruce Decklinga, Doug McCombs

PLEDGE OF ALLEGIANCE: Supervisor VanZee asked everyone to join in the Pledge of Allegiance.

REVIEWED AGENDA:

Potter Rezone added following Road Commission Meeting Date and add Fred Parsons as item 8.5.

Mr. Cunningham made a motion, supported by Ms. Collard, to approve the agenda as amended.

Yeas: Matt Cunningham, Julie Collard, Warren Nugent, Ron VanZee, Bob Jess

Nays: None **Motion Carried**

Public Comments: No public comments. Public comments opened and closed at 7:04 pm.

Approval of November 11, 2019 BOT Minutes:

Mr. Nugent made a motion, supported by Mr. Jess, to approve the November 11, 2019 Board of Trustees minutes as amended.

Yeas: Matt Cunningham, Julie Collard, Warren Nugent, Ron VanZee, Bob Jess

Nays: None **Motion Carried**

Approval of November 21, 2019 BOT Special Meeting Minutes:

Mr. Nugent made a motion, supported by Ms. Collard, to approve the November 21, 2019 Board of Trustees Special Meeting minutes as presented.

Yeas: Matt Cunningham, Julie Collard, Warren Nugent, Ron VanZee, Bob Jess

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Nays: None **Motion Carried**

Treasurers Report: Ms. Collard presented a written report with an oral overview detailing all the current accounts held by Hayes Township. The township cash flow was also reviewed.

Approval of Warrants: General Fund/Capitol Project:

Mr. Nugent made a motion, supported by Ms. Collard, to approve Township warrants not to exceed the amount of \$24,512.00. A roll call was taken.

Yeas: Matt Cunningham, Bob Jess, Warren Nugent, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

Mr. Nugent presented the Hayes Township Accounts Cash Flow Information Chart. The chart included current funds, budgeted/restricted funds and available funds. Expected expenses and expected revenue were also presented.

County Commissioner Report: No report.

Zoning Administrator Report: An oral report was presented by acting interim Zoning Administrator VanZee detailing zoning activity.

Planning Commissioner Report: Mr. Cunningham presented a Planning Commission report. The Planning Commission held their regular monthly meeting on November 19, 2019. The Planning Commission held a public meeting regarding the rezoning of the Potter property from Ag to RR. After reviewing Article X, the Planning Commission approved the rezoning. The Planning Commission also, with recommendation from the Shoreland Subcommittee, approved a private boat basin and boat house for the Law property located at 10034 Anglers Cove. The Planning Commission completed the work on the Master Plan edits with Shawn Winter (Beckett & Raeder) and approved the release to the BOT for approval of public release for comment. The next Planning Commission meeting is December 17, 2019 at 7:00 pm at the Hayes Township Hall.

Zoning Board of Appeals Report: Did not meet in November 2019.

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Parks and Recreation Report: Ms. Collard gave an oral report on the Parks and Rec Committee. A grant has been submitted to the Michigan Health Department for a greenspace at Hayes Township Park. A Charlevoix 2nd grade class submitted letters in support of the greenspace grant. The Parks and Rec Committee is interested in the Township purchasing a computer program that will allow the committee to manipulate different layouts of the park to plan for future development.

Mr. Jess made a motion for a software allowance up to \$500.00 for park planning, with support from Mr. Cunningham. A roll call was taken.

Yeas: Matt Cunningham, Bob Jess, Warren Nugent, Julie Collard, Ron VanZee

Nays: None

Motion Carried

The Parks and Rec committee set dates for 2020 meetings. The committee will now meet on the first Monday of each month at 6:30.

Trustee Report: None

Supervisor Report: Supervisor VanZee reported it has been helpful to be consistently in the Township hall as Zoning Administrator in working with and seeing residents when they come in. The Township is still waiting to hear back from the Tribe regarding road money. Supervisor VanZee invited Fred Parsons to speak. Mr. Parsons presented the Township with a shovel his father HE had received from Big Rock while he was supervisor and felt it should be returned to the Township.

Web Page Proposal Review: Ms. Collard presented a breakdown of the four webpage proposals the Township has received. Web companies and proposals include: Revise (did Charlevoix County website), Town Web, Common Angle (local company) and current webmaster Omiimedia. Ms. Collard stated the township's appreciation of Omiimedia's work, but the township needs to cut back on expenses.

Ms. Collard made a motion, supported by Mr. Nugent, to accept Webpage proposal from Common Angle for a cost of \$3,400 for the first year and \$714.00 for each additional year of a four-year contract. A roll call was taken.

aken. Yeas: Matt Cunningham, Bob Jess, Warren Nugent, Julie Collard, Ron VanZee

Nays: None

Motion Carried

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Land and Conservation Final Compliance Report: The Final Compliance Onsite Inspection Report from the Land and Water Conservation Fund/Michigan Natural Resources Trust Fund/Recreational Passport has been signed by both Jim Malewitz and Mike McCain. Supervisor VanZee and Clerk Nugent need to complete findings checklist and sign and submit. Questions will be answered as ‘per the previous board’ as many of the decisions were made prior to the current board.

Nuisance Ordinance: The Hayes Township Nuisance Ordinance needs to be reviewed and possibly updates to better reflect Hayes Township as a whole. Supervisor VanZee feels the best way is to have residents and planning commission review, gather information and provide input to Board of Trustees.

Mr. Nugent made a motion, supported by Mr. Cunningham, to release Hayes Township Nuisance Ordinance to be put up for citizen review on township website and to release the ordinance to the Planning Commission for review and input.

Yeas: Matt Cunningham, Bob Jess, Julie Collard, Warren Nugent, Ron VanZee

Nays: None

Motion carried

2020 Board of Trustees Meeting Dates: Board of Trustees Regular Meeting Schedule for 2020 was set as follows:

January 13, 2020	7:00 pm
February 10, 2020	7:00 pm
March 09, 2020	7:00 pm
April 13, 2020	7:00 pm
May 11, 2020	7:00 pm
June 08, 2020 (Annual Budget Hearing)	6:00 pm
June 08, 2020	7:00 pm
July 13, 2020	7:00 pm
August 10, 2020	7:00 pm
September 14, 2020	7:00 pm
October 12, 2020	7:00 pm
November 09, 2020	7:00 pm
December 14, 2020	7:00 pm

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Road Commission Meeting Date: Supervisor VanZee will request an annual meeting with the Charlevoix County Road Commission on January 14th, 2020 at 7:00 pm.

Potter Rezone:

POTTER REZONE RESOLUTION 12-09-19

POTTER REZONE 12-09-19 – Warren Nugent made a motion, supported by Julie Collard to adopt the following resolution

WHEREAS the Hayes Township Planning Commission held a hearing November 19, 2019 per Section 10.01 of the Zoning Ordinance to take public comment on a request from Leroy & Joyce Potter to rezone from A-1 Agricultural to Rural Residential for approximately 2 acres with property number 15-007-124-022-00 located at 08292 Pincherry Road and recommended rezoning the property based on the request is supported by the Township Master Plan, and

WHEREAS the Charlevoix County Planning Commission reviewed the proposed rezone at their December 5, 2019 meeting recommending the rezone request, and

THEREFORE IT SHALL BE RESOLVED the Hayes Township Board approves the rezone of approximately 2 acres with property number 15-007-124-022-00 located at 08292 Pincherry Road from A-1, Agricultural to Rural Residential, and shall herein cause the Zone District Map to be amended as such.

I Warren J. Nugent, Clerk for the Township of Hayes, County of Charlevoix certify that the above Resolution was adopted at a Regular meeting of the Hayes Township Board on Monday December 9, 2019

Warren J. Nugent, Township Clerk

MTA Training Class: Supervisor VanZee strongly encouraged Board members to attend the MTA January workshop.

B&G Enterprises submitted a proposal for plowing an area at Hayes Township Park for parking for Ice Fishing and winter activities for \$20.00 a plow at 3” or more of snowfall. Mr. Nugent made a motion, supported by Mr. Jess, to accept snow plow proposal from B&G Enterprises for a cost of \$20.00 per plow at old entrance of Hayes Township Park. A roll call was taken.

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Yeas: Matt Cunningham, Bob Jess, Warren Nugent, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

Public Comments: Public comments opened at 8:10 p.m. Comments included: positive reaction to Supervisor VanZee acting as Interim Zoning Administrator and encourage to remain as Zoning Administrator, status of park at end of Burgess, posting of Holiday office hours, new Board of Trustees has been working together for 1 year. Public comments closed at 8:17 p.m.

ADJOURNMENT: Mr. Cunningham made a motion, supported by Ms. Collard, to adjourn at 8:17 p.m.

Yeas: Matt Cunningham, Bob Jess, Julie Collard, Warren Nugent, Ron VanZee

Nays: None **Motion carried**

Respectfully Submitted,

Kristin Baranski
Hayes Township Deputy Clerk/Recording Secretary